ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MINUTES
May 6, 2025

PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 5:02 pm by Trustee Opila. Roll was called. Present were Trustees Buergel, Dujsik, Leyva, , Opila, and Schneider. Absent was Vice President McLaughlin and President McKendree. A quorum was present. Ms. Cottonaro, Director; Ms. Regan, Business Manager were also in attendance. No public was present.

PAR. 2 In the absence of President McKendree, Trustee Opila chaired the meeting.

PAR. 3 The Pledge of Allegiance was recited.

PAR. 4 **MINUTES:** Motion made by Trustee Opila, seconded by Trustee Buergel, to accept and place on file the minutes of April 8, 2025, regular board meeting, as presented. Motion carried by voice vote 5 – 0.

PAR. 5 Motion made by Trustee Dujsik, seconded by Trustee Buergel, to accept and place on file the minutes of the April 22, 2025 personnel meeting, as presented. Motion carried by voice vote 5 – 0.

PAR. 6 **ATTORNEY'S REPORT:** Director Cottonaro reported she reviewed the 2024 Levy Edit Report with Attorney Perlman and it was signed off on and submitted to the county.

PAR. 7 **OFFICERS' REPORTS:**

PAR. 8 **PRESIDENT REPORT**: No Report.

PAR. 9 **VICE PRESIDENT:** No Report.

PAR.10 **SECRETARY:** No Report.

PAR. 11 **TREASURER:** The financial report for April 2025 was presented for approval.

PAR. 12 Motion made by Trustee Opila, seconded by Trustee Leyva, to place on file the financial report for April 2025, as presented. Roll #1 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Leyva, Opila, and Schneider. No 'Nays'. Motion carried 5 – 0.

PAR. 13 **FINANCE:** A list of invoices dated May 6, 2025, was presented for payment.

PAR. 14 Motion made by Trustee Opila, seconded by Trustee Leyva, to approve the payment of May 6, 2025, invoices in the amount of $338,544.55, as presented. Roll #2 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Leyva, Opila, and Schneider. No 'Nays'. Motion carried 5 – 0.

PAR. 15 A few late bills were presented for payment.

PAR. 16 Motion made by Trustee Opila, seconded by Trustee Leyva, to approve the payment of the late bills in the amount of $19,539.78, as presented. Roll #2 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Leyva, Opila, and Schneider. No 'Nays'. Motion carried 5 – 0.

PAR. 17 A Budget meeting was set for 5:00 pm, June 10, 2025, 1 hour prior to the regular June board meeting. Location to be determined. Reminders will be sent.

PAR. 18 **BUILDING & GROUNDS:** Director Cottonaro reported that the library's masonry project was completed on April 30, 2025. She went on to say that she completed a walk-around/punch list with the library's owners' representative, and they are now waiting for Enberg Anderson to complete their walk-around/punch list. They will then confer and bring their findings to her. Should they need to come back out to do any additional work, they will.

PAR. 19 **POLICY:** No Report.

PAR. 20 **BY-LAWS:** No Report.

PAR. 21 **PUBLIC RELATIONS:** No Report.

PAR. 22 **PERSONNEL:** Motion made by Trustee Leyva, seconded by Trustee Dujsik, to approve the across-the-board 3% cost of living increase for 2025, as presented. Roll #4 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Leyva, Opila, and Schneider. No 'Nays'. Motion carried 5 – 0.

PAR. 23 **TRUSTEE EDUCATION:** Director Cottonaro reminded all trustees that they have been registered for the upcoming ATLAS (Area Training for Librarians and Staff) Trustee Day, May 17, 2025, at 10 am at the Orland Park Public Library.

PAR. 24 Director Cottonaro asked if any Trustees were interested in attending the LACONI Trustee Banquet on May 30, 2025, at The Nineteenth Century Charitable Association, 178 Forest Avenue #1, Oak Park, IL.

PAR. 25 Trustee Buergel and Schneider stated they would like to attend. Director Cottonaro will register them and drop off their tickets to their homes when she receives them.

PAR. 26 **INSURANCE:** No Report.

PAR. 27 **MANAGERS REPORTS:** Due to the approaching library construction project, all staff have been busy packing, therefore, managers were not required to submit a report this month. Ms. Navabi and Ms. Leyva did, however, give Director Cottonaro snippets for her to include in her report.

PAR. 28 **LIBRARY DIRECTOR'S REPORT:** Director's report was placed on file. Most items were previously discussed.

PAR. 29 Director Cottonaro informed the board that there have not been any new lewd incidents at the library. Moving forward the library will have security in the building all day Friday through Sunday.

PAR. 30 Director Cottonaro provided to all trustees a copy of the complete schedule of the upcoming library construction project, to start on May 12, 2025.

PAR. 31 **UNFINISHED BUSINESS** None.

PAR. 32 **NEW BUSINESS:** None.

PAR. 33 **PUBLIC DISCUSSION:** None.

PAR. 34 Motion made by Trustee Opila, seconded by Trustee Buergel, to adjourn the meeting at 5:34 pm. Motion carried by voice vote 5 – 0.

MARY JANE SCHNEIDER, SECRETARY

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ALSIP-MERRIONETTE PARK
PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
APPROVED-AMENDED_____ DATE_____
** Denotes follow-up needed