ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MINUTES
September 10, 2024

PAR. 1 The regular monthly meeting of the ALSIP-MERRIONETTE PARK PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES was called to order at 5:06 pm by President McKendree. Roll was called. Present were Trustees Buergel, Dujsik, Leyva, McLaughlin, Opila, Schneider, and President McKendree. A quorum was present. Ms. Cottonaro, Director; Ms. Regan, Business Manager; Ms. Leyva, Patron Services Manager; Ms. Navabi, Adult Services Assistant Manager; Ms. Mendoza, Marketing Associate and Attorney Perlman were in attendance. No public was in attendance.

PAR. 2 The Pledge of Allegiance was recited.

PAR. 3 Attorney Perlman reported that Ordinance No. 24-9-1: *An Ordinance Providing for a Budget and Appropriations for the Fiscal Year Beginning on July 1, 2024, and Ending on June 30, 2025, for the Alsip-Merrionette Park Public Library District*, had been published for 30 days according to the law regarding the public hearing for today, September 10, 2024,

PAR. 4 President McKendree called to order the public hearing at 5:07 pm regarding Ordinance No. 24-9-1: *An Ordinance Providing for a Budget and Appropriations for the Fiscal Year Beginning on July 1, 2024, and Ending on June 30, 2025, for the Alsip-Merrionette Park Public Library District.*

PAR. 5 Hearing no questions or objections from the board or the public, President McKendree closed the public hearing at 5:08 pm.

PAR. 6 **MINUTES:** Motion made by Trustee Opila, seconded by Trustee Buergel, to accept and place on file the minutes of the August 13, 2024, regular board meeting, as presented. Motion carried by voice vote 7 – 0.

PAR. 7 **ATTORNEY'S REPORT:** Attorney Perlman presented for board approval, Ordinance No. 24-9-1: *An Ordinance Providing for a Budget and Appropriations for the Fiscal Year Beginning on July 1, 2024, and Ending on June 30, 2025, for the Alsip-Merrionette Park Public Library District* , in its final form.

PAR. 8 Motion made by Trustee Schneider, seconded by Trustee Dujsik, to approve Ordinance No. 24-9-1: *An Ordinance Providing for a Budget and Appropriations for the Fiscal Year Beginning on July 1, 2024, and Ending on June 30, 2025, for the Alsip-Merrionette Park Public Library District*, in its final form, as presented. Roll #1 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Leyva, McLaughlin, Opila, Schneider, and President McKendree. No 'Nays'. Motion carried 7 – 0.

PAR. 9 **OFFICERS' REPORTS:**

PAR. 10 **PRESIDENT REPORT**: No Report.

PAR. 11 **VICE PRESIDENT:** No Report.

PAR. 12 **SECRETARY:** No Report.

PAR. 13 **TREASURER:** The financial report for August 2024 was presented for approval.

PAR. 14 Motion made by Trustee Opila, seconded by Trustee Buergel, to place on file the financial report for August 2024, as presented. Motion carried by voice vote 7 – 0.

PAR. 15 **FINANCE:** A list of invoices dated September 10, 2024, was presented for payment.

PAR. 16 Motion made by Trustee Opila, seconded by Trustee McLaughlin, to approve the payment of the September 10, 2024, invoices in the amount of $217,815.88, as presented. Roll #2 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Leyva, Opila, McLaughlin, Schneider, and President McKendree. No 'Nays.' Motion carried 7 – 0.

PAR. 17 **BUILDING & GROUNDS:** President McKendree and Trustee Buergel said the library's landscaping looks very nice.

PAR. 18 **POLICY:** No Report.

PAR. 19 **BY-LAWS:** No Report.

PAR. 20 **PUBLIC RELATIONS:** No Report.

PAR. 21 **PERSONNEL:** No Report.

PAR. 22 **TRUSTEE EDUCATION:** Director Cottonaro reported that Trustee Schneider is registered for the Illinois Library Association Conference in Peoria, IL and if any other trustees would like to attend to please let her know.

PAR. 23 **INSURANCE:** No Report.

PAR. 24 **MANAGERS REPORTS:** Manager's reports were presented and placed on file.

PAR. 25 Trustee Schneider and Trustee Buergel would like to see more adult bingo programs if possible.

PAR. 26 **LIBRARY DIRECTOR'S REPORT:** Director's report was placed on file. Some items were previously discussed.

PAR. 27 Director Cottonaro reported attending another meeting for this month's Fall Flannel Fest. She said that the library will again be sponsoring the petting zoo and will also have a tent with table this year for promotion and giveaways.

PAR. 28 Director Cottonaro said that Roy Erikson Outdoor Maintenance re-surfaced the library's parking lot over the holiday weekend, and it looks great.

PAR. 29 Director Cottonaro stated that the IPLAR (Illinois Public Library Annual Report) has been completed and submitted to the State Library as part of the requirement for the Per Capita Grant.

PAR. 30 Director Cottonaro also reported that the auditors were here on August 29, and everything is in order. She asked the auditors to attend the regular monthly meeting on October 8, 2024, to be available to the board for any questions they may have.

PAR. 31 Director Cottonaro informed the board that the library's website has been upgraded to the newest version of Joomla software which will give the capability to run compliance checks. The next steps will be reaching back out to the Department of Education and having them check our site.

PAR. 32 **UNFINISHED BUSINESS** Motion made by President McKendree, seconded by Trustee McLaughlin, to close the library for the duration of the current building construction project. The dates and duration is still to be determined. Roll #3 was called. Voting was 'Aye' by Trustee Buergel, Dujsik, Leyva, Opila, McLaughlin, Schneider, and President McKendree. No 'Nays.' Motion carried 7 – 0

PAR. 33 **NEW BUSINESS:** None.

PAR. 34 **PUBLIC DISCUSSION:** None.

PAR. 35 Motion made Trustee Buergel, seconded by Trustee Dujsik, to adjourn the meeting at 5:37 pm. Motion carried by voice vote 7 - 0.

MARY JANE SCHNEIDER, SECRETARY

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ALSIP-MERRIONETTE PARK
PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
APPROVED-AMENDED_____ DATE_____
** Denotes follow-up needed